

# JUSTIN JOSEPH

## IT PROFESSIONAL

Application Support / Web Administration



## OBJECTIVE

To obtain a challenging position that will utilize my skills and experiences and which will also provide me with the opportunity for growth and advancement.

## EXPERIENCE

**WEB ADMINISTRATOR** | RUWAD EXPO WLL KUWAIT |  
MAR 2020 – Till Date

**TECHNICAL SUPPORT ENGINEER** | KGL HOLDING  
KUWAIT | MAR 2014 – MAR 2020

**DESKTOP ADMINISTRATOR** | FASTTELCO CO WLL  
KUWAIT | NOV 2009 – FEB 2014

**APPLICATION DEVELOPER** | ARMIA SYSTEM INC.  
INDIA | AUG 2009 – OCT 2009

**JUNIOR PROGRAMMER** | IPSR SOLUTIONS LTD. INDIA  
| JAN 2008 – JULY 2009

## SCHOLASTICS

**MASTER OF COMPUTER APPLICATIONS** | 2007 |  
MAHATMA GANDHI UNIVERSITY KERALA

**BACHELOR OF COMPUTER APPLICATIONS** | 2004 |  
MAHATMA GANDHI UNIVERSITY KERALA

## CERTIFICATIONS

**MTA** | 2021 | MICROSOFT

MTA – Microsoft Technology Associate

**RHCT** | 2004 | REDHAT INDIA

RHCT (RedHat EL-3) – RedHat Certified Technician

**MCP** | 2005 | MICROSOFT INDIA

MCP – Microsoft Certified Professional.



justin@justinjoseph.in



+965 94957721



linkedin.com/in/justin  
vempeny



twitter.com/justinvem  
peny

[www.justinjoseph.in](http://www.justinjoseph.in) / [www.gigil.info](http://www.gigil.info)

## COURSES

**AWS Certified Solutions Architect  
Associate** (Amazon Cloud)

**AWS Certified Developer  
Associate** (Amazon Cloud)

## PERSONAL DOSSIER

Linguistic Abilities: English,  
Malayalam

Date of Birth: 16th March, 1984

## EMPLOYMENT SCAN

### Application Support / Web Administration

#### **WEB ADMINISTRATOR | RUWAD EXPO WLL KUWAIT | MAR 2020 – Till Date**

##### **Key Deliverables as Web Administrator**

- Oversee administration, usage, security, and maintenance of websites.
- Worked in all aspects of Web Design including creating, uploading, maintaining, and fixing site- related issues.
- Maintain web services and database systems running on web servers.
- Evaluated design and functionality of existing web services/sites for further improvement.
- Manage and maintain Website Hosting, Domains, Email Services like Google Suite, Microsoft Office 365.
- Set up or maintain monitoring tools on web servers and implement web site security measures, such as firewalls and SSL certificates.
- Review or update web page content or links in a timely manner, using appropriate tools.
- Provide support for CMS platforms such as Joomla, WordPress, Drupal and Ecommerce Products like Magento, WooCommerce, OpenCart etc.
- Back up or modify applications, database, website files and related data to provide for disaster recovery.
- Recommend web site improvements (Cloud Hosting, CDN Features), and develop budgets like to support recommendations.
- Manage and Support Payment Gateway Integration (PayPal, KNET) on Ecommerce Websites.
- Manage and maintain web site analytical tools and perform SEO related tasks.
- Support and manage social media accounts, activities, campaigns and collect user feedback through social media platforms like LinkedIn, Facebook, Instagram, WhatsApp and YouTube etc.

#### **TECHNICAL SUPPORT ENGINEER | KGL HOLDING KUWAIT | MAR 2014 – MAR 2020**

##### **Key Deliverables as Technical Support Engineer**

- Infor WMS (Warehouse Management System) Administration and support.
- Infor WMS Design, Testing, Implementation and Training.
- Integration of WMS with 3rd party tools.
- Integration, User Acceptance Testing for the Application modules before deployment.
- Review of design, test specifications developed by Product Vendor
- Helping end users with technical functional aspects of WMS flow.
- Test performance before new deployments by Product Vendor
- Develop reports in Eclips Birt based on User Requirements.

- Monitoring EDI interfaces through RAMP Application.
- Maintain user accounts, passwords, serial numbers, data integrity and file system security for computing environment.

## **DESKTOP ADMINISTRATOR | FASTTELCO CO WLL KUWAIT | NOV 2009 – FEB 2014**

### **Key Deliverables as Desktop Administrator**

- Providing training for staff on hardware and software usage.
- Assist in User/Hardware movement and branch relocations.
- Participate in technological department projects and perform problem diagnosis of network and desktop environment under IT Management direction.
- Update and maintain computer inventory and surplus equipment.
- Maintain passwords, serial numbers, data integrity and file system security for computing environment.
- Interact with departments to resolve technical problems with desktop computing equipment and software.
- Preventive maintenance and upgrades on systems to ensure longevity.
- Assess functional needs to determine system purchase specifications.
- Support in testing and deployment of new applications and systems
- Capture and tracking of customer incidents through Support Ticketing system.
- Contribute to knowledge management of technical incidents for easy re-use.
- Document knowledge in the form of knowledge base tech notes and articles.
- Provide prompt and accurate feedback to users.

## **APPLICATION DEVELOPER | ARMIA SYSTEM INC. INDIA | AUG 2009 – OCT 2009**

### **Key Deliverables as Application Developer**

- Create user interfaces, framework components, database queries and back-end scripts to support full-featured and styled web applications.
- Add functionality to existing applications, frameworks, queries and scripts.
- Investigate and repair problems in existing code, potentially performing any necessary refactoring.
- Performs development including PHP, HTML, CSS, JavaScript, AJAX, jQuery.
- Develop and maintain code for various PHP applications and resolve any defects in systems.
- Monitor all phases of projects and assist in developing specifications and architecture design for application systems.
- Experience working with third-party APIs.
- Manage and integrate Payment Gateways on web applications (PayPal).
- Provide support and administration for Hosting packages.

## EMPLOYMENT SCAN

### Application Support / Web Administration

**JUNIOR PROGRAMMER** | IPSR SOLUTIONS LTD. INDIA | JAN 2008 – JULY 2009

#### Key Deliverables as Junior Programmer

- Open Source Products customization and administration. (Joomla, Magento, WordPress, Zen cart, OpenCart etc.).
- PHP/ MySQL Development & Support for diverse Web based applications using MVC (Cake Php, CodeIgniter etc.).
- Create user interfaces, framework components, database queries and back-end scripts to support full-featured and styled web applications.
- Add functionality to existing applications, frameworks, queries and scripts.
- Investigate and repair problems in existing code, potentially performing any necessary refactoring.
- Performs development including PHP, HTML, CSS, JavaScript, AJAX, jQuery.
- Develop and maintain code for various PHP applications and resolve any defects in systems.
- Monitor all phases of projects and assist in developing specifications and architecture design for application systems.
- Experience working with third-party APIs.
- Manage and integrate Payment Gateways on web applications (PayPal).
- Provide support and administration for Hosting packages.

## SKILL SET

### Technical

#### **WEB AND CLOUD** | Hosting, Domain, Email, Database, Social Media

- Amazon Cloud: RDS, Route 53, ELB, ASG, VPC, EC2, S3, Elastic Beanstalk, Lambda, LightSail etc.
- Web Hosting - Godaddy.com, Dreamhost.com, Parallels Plesk, Hostmonster.com, IPage.com, Hostgator.com, WebMasters.com.
- Open source Content Management Systems Support – Joomla, WordPress, OpenCart.
- Website Design (over 50 sites completed).
- MySQL Database Administration.
- Business Emails(Google Workspace, Microsoft Office 365, Amazon WorkMail, Web Hosting Emails).
- Google Analytics and Google AdSense Administration.
- Social Network integration (Facebook, Twitter) with Content Management systems
- Payment Integrations (PayPal, Hesabe, Upayments (Kuwait)) with Shopping Cart

#### **PROGRAMMING** | Applications, Languages, Frameworks, Databases

- ENTERPRISE APPLICATION – INFOR WMS, RAMP INTERCHANGE
- Programing Language – PHP, Python (Django Framework)
- PHP Framework – CAKE PHP, CODE IGNITOR, ZEND FRAMEWORK.
- PHP Applications – JOOMLA, WORDPRESS, WOOCOMMERCE, ZENCART, OPEN CART, MAGENTO, SHOPIFY.
- Packages - SMARTY, YUI, MOOTOOLS.
- Databases – MySQL, Microsoft SQL 2016
- Knowledge in - ASP.NET, C, C++, Java, JSP, JavaScript, HTML, CSS, COBOL, Visual Basics 6.0, Oracle 11i, PL/SQL

#### **CLOUD TECHNOLOGY** | Amazon Web Services

- AWS Certified Solutions Architect Associate (Amazon Cloud)
- AWS Certified Developer Associate (Amazon Cloud)

#### **SOFTWARE** | Software, Operating System

- Software - ADOBE DREAMWEAVER CS6, ADOBE PHOTOSHOP CS6, Oracle Virtual Box
- Operating Systems - Windows Server 2016, Windows XP/7/8/8.1/10, Ubuntu Linux, Mac OSX, RedHat Linux

## PERSONAL

### Personal Information

#### PERSONAL | AGE, DATE OF BIRTH, PASSPORT INFO

- **AGE and Date of Birth:** 37, 16 March 1984
- **Passport Information:** P7113712, (Expiry: 18/12/2026)
- **Nationality:** India
- **Marital Status:** Married
- **Educations:** Marian College Kuttikkanam, Peermade, Kerala, India
- **Kuwait Residency:** 18 Visa, Transferrable
- **Current Salary:** 700 KWD
- **Notice Period:** Immediate Join

#### REFERENCES | Previous Employers

- Ahmed Othman (Ruwad Expo WLL, Kuwait) - +965 9980 1980
- Nabeel Ayyad (KGL Holding) - +965 6007 6771



Register No.  
&  
Month & Year

51415

October 2007

# Mahatma Gandhi University



## FACULTY OF TECHNOLOGY AND APPLIED SCIENCES

*The Syndicate of the Mahatma Gandhi University*

*hereby makes known that*

*Justin Joseph*

*has been admitted to the*

*Degree of Master of Computer Applications*

*he/she having been certified by duly appointed examiners  
to be qualified to receive the same and having been by  
them placed after passing the prescribed examinations  
in the ... First Class with Distinction ...*

*with Electives 1: Unix and Shell Programming  
2: Client Server Systems and Applications ..... at the  
examination held in ... October 2007 ...*

*Given under the seal of the University.*

University Buildings  
Kottayam - 686 560  
Kerala, India

14 May 2009



*[Signature]*  
Vice-Chancellor



*Achamma Zacharia*  
27/10/09

**ACHAMMA ZACHARIA**

Joint Secretary to  
Government of Kerala  
General Education Department  
Certificate Authentication Centre  
Ernakulam-35

Seen at the Embassy  
of the State of Kuwait

برسالة في  
لغة الكويت

IN NEW DELHI

في نيودلهي

for the attestation of the signature of

للتصديق على توقيع

and stamp of

ورعايته

No. 22201/2009

الرقم

Date 2.12.2009

التاريخ

14 FEB 2016

C-1168516

Seal & signature of State Government  
of Ministry of External Affairs, New Delhi  
attested



Consular Officer / Consul Officer  
Embassy of India  
Kuwait

**D.K. Tripathi**  
Assistant Consular Officer  
Embassy of India  
Kuwait

No. 191911

Date

राज्य सरकार के मन्त्रि / अपर सचिव / उप सचिव  
अथवा सचिव / सहायक सचिव / अनुसूचक  
आधिकारी को इसका सत्यापन किए जाने है।  
The Signature of Secretary/Additional  
Secretary/Deputy Secretary/Under  
Secretary/Asst. Secretary/Section  
Officer of State Government Attested

4 DEC 2009



*Prabhash Kumar Das*

(प्रभाश कुमार दास)  
(PRABHASH KUMAR DAS)  
Administrative Officer, (OI Cell)  
विदेश मंत्रालय, नई दिल्ली  
Ministry of External Affairs, New Delhi



No. 089208803  
Kuwaiti Dinar 5



تصادق على صحة وتوقيع وختم  
مستشار دولة الكويت

17 DEC 2009

ماجد علي الرشيد  
دون ادنى مسئولية  
فيما يختص بمسؤوليات  
هذه الوثيقة

Section..... E.H. N

Prepared by..... *Phani*

Compared by..... *Phani*

Section Officer..... *Phani*



# Mahatma Gandhi University



## FACULTY OF TECHNOLOGY & APPLIED SCIENCES

*The Syndicate of the Mahatma Gandhi University  
hereby makes known that*

*Justin Joseph*

*has been admitted to the*

*Degree of Bachelor of Computer Applications*

*he/she having been certified by duly appointed examiners to be  
qualified to receive the same, and having been by them placed*

*in the First Class*

*at the examination held in June 2004*

*Given under the seal of the University.*

University Buildings,  
Priyadarshini Hills P.O.  
Kottayam - 686 560  
Kerala, India

*18 January 2006*



*Vice-Chancellor*

**AUTHENTICATED**  
 Government of Kerala  
 Department of General Education  
 Certificate Authentication Centre, Ernakulam

27 OCT 2009  
 Diary No: KLE 92648④  
 Document in order may be authenticated  
 1st Checker 2nd Checker

*Achamma Zacharia*  
 27/10/09

**ACHAMMA ZACHARIA**  
 Joint Secretary to  
 Government of Kerala  
 General Education Department  
 Certificate Authentication Centre  
 Ernakulam-35

Section..... P.D. IV  
 Prepared by.....  
 Compared by.....  
 Section Officer.....

Sl. No

819

Order No. Ps. 2/5/04 (1) dt. 7/7/2004 2000 copies



JUSTIN JOSEPH

Has successfully completed the requirements to be recognized as a Microsoft Technology Associate:  
Database Fundamentals

Date of achievement: June 10, 2021  
Certification number: 1H49-1137

*N. Satya*

Satya Nadella  
Chief Executive Officer

Microsoft  
Technology Associate





Date : 19 August 2020

Ref.# : 7230/2146010/2020

شهادة خبرة  
Experience Certificate

Axis Solutions Co. for Computer Systems Certifies  
that :

تشهد شركة أكسيس سلوشنز لأنظمة الكمبيوتر بأن:

Mr(s): Justin Joseph Mathew

السيدة (ة): جوستين جوزيف ماثيو

Nationality : Indian

الجنسية: هندي

Civil ID : 284031603733

الرقم المدني: 284031603733

Worked for us as: Technical Support Engineer

عمل لدينا بوظيفة: مهندس دعم فني

From: 02 - March - 2014

من: 02 - مارس - 2014

To: 08 - March - 2020

إلى: 08 - مارس - 2020

His services have been ended according to article  
(53) of Kuwait labor law.وقد انتهت خدماته لدينا بموجب المادة (53) من قانون العمل  
الكويتي.This certificate is given to him upon his request  
without least responsibility upon the Company  
towards third party.وقد منحت هذه الشهادة له بناء على طلبه دون ادنى مسؤولية  
تتحملها الشركة تجاه الغير.  
جففر محمد علي  
Jafar M. Aliالمفوض بالتوقيع  
Authorized Signatory

Date: 24 Feb 2020

**To Whom It May Concern**

This is to certify that Mr. Justin Joseph Mathew, has worked with AXIS SOLUTIONS CO. from 02-March-2014 to 08-March-2020 as a "Technical Support Engineer" in IT division. He has worked 48 hours per week in day shifts, and his annual salary is KWD 7200/-

As a Technical Support Engineer his major duties and responsibilities are attached along with this.

1. Perform timely monitoring, administration, performance tuning, problem resolution and user support for Infor WMS (Warehouse Management System)
2. Integration, user acceptance testing for the application modules before deployment by product vendor.
3. Review of WMS application design, test specifications developed by Product Vendor
4. Helping end users with technical functional aspects of WMS flow and provide prompt and accurate feedback to users.
5. Manage, support WMS platforms (Application server, Database and Integration interfaces) and monitor the performance before new deployments by Product Vendor.
6. Assist end users with technical support regarding problems or queries related to Infor WMS and current LMR procurement system.
7. Develop reports, extract requested information and reconcile data using Eclipse Birt based on User Requirements.
8. Configure and maintain handhelds, barcode machines and others tools related to WMS system.
9. Monitoring EDI interfaces through Ramp Interchange Application.
10. Ensuring that WMS systems are fully operational and any loss of service is restored in a timely and efficient manner.
11. Provide Problem determination, workaround resolution, root cause analysis, major incident management related with WMS.
12. Maintain passwords, serial numbers, data integrity and file system security for computing environment.
13. Provided functional and technical support, troubleshooting and diagnosing hardware and software problems, including desktop, laptop, LAN, and peripheral equipment via phone, email, remote and on-site presence as necessary.
14. Deploy and configure PCs, Workstations and Laptops with latest Operating systems and software.
15. Imaging and Backup user PCs, Workstation and Laptop using relevant tool.
16. Participate in technological department projects and perform problem diagnosis of network and desktop environment under IT Management direction.
17. Update and maintain computer inventory, surplus equipment and timely supply of consumables.
18. Preventive maintenance and upgrades on systems to ensure longevity.
19. Capture and tracking of customer incidents through Support Ticketing system.
20. Document knowledge in the form of knowledge base tech notes and articles.

I have no hesitation in recommending his for any position for which he was qualified.  
We wish him well in his future endeavors.

**Jafar M. Ali**  
**Authorized Signatory**





Date: 03/12/2017

P.F. No: 528

## Letter of Experience


This is to certify that:

Mr : Justin Joseph Mathew  
Nationality : Indian  
Civil I.D. : 284031603733

Was working with FAST Telecommunication Co. W.L.L. as per the below details:

Joining Date : 24-NOV-2009  
Last Working Day : 05-MAY-2014  
Last Job Title : Desktop Administrator  
Department : Information Technology

This certificate has been issued upon his request without any obligation on the company.

  
Human Resources Department



## TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr. Justin Joseph Mathew worked with Fast Telecommunication Co. from 29 November 2009 to 05 May 2014 as Desktop Administrator in Information Technology Department. He worked 8 hours per week including day and night shifts and his annual salary was KD 4200/-.

As Desktop Administrator his major duties and responsibilities were as follows :

1. Provided functional and technical support, troubleshooting and diagnosing hardware and software problems, including desktop, laptop, LAN, and peripheral equipment via phone, email, remote and on-site presence as necessary.
2. Deploy and configure PCs, Workstations and Laptops with latest Operating systems and software.
3. Maintenance, troubleshooting support for VoIP Telephones, Biometric, Video systems.
4. Support network Printers and Scanners with all available Printing and Scanning features.
5. Imaging and Backup user PCs, Workstation and Laptop using relevant tool.
6. Providing training for staff on hardware and software usage.
7. Participate in technological department projects and perform problem diagnosis of network and desktop environment under IT Management direction.
8. Update and maintain computer inventory and surplus equipment.
9. Maintain passwords, serial numbers, data integrity and file system security for computing environment.
10. Preventive maintenance and upgrades on systems to ensure longevity.
11. Assess functional needs to determine system purchase specifications.
12. Support in testing and deployment of new applications and systems.
13. Capture and tracking of customer incidents through Support Ticketing system.
14. Contribute to knowledge management of technical incidents for easy re-use.
15. Document knowledge in the form of knowledge base tech notes and articles.

We have no hesitation in recommending him for any position for which he is qualified.

We wish him well in his future endeavours.

Place : Kuwait  
Date : 13 August 2017



Authorized Signature  
Human Resources Department



**10<sup>th</sup> Year of operations**

► More than 6000 clients ► More than 10,000 Students

**ipsr solutions ltd**  
redefining excellence

ipsr/hq/hr/62/2009

Kottayam  
3<sup>rd</sup> August 2009

Ref: Mr. Justin Joseph  
Vempeny House,  
Vellaramkunnu P.O  
Kumily District, Kerala State, India-685535

To whom it may concern:

This letter is to confirm the work experience of **Mr. JUSTIN JOSEPH** in the PHP division of ipsr solutions ltd.

**JUSTIN JOSEPH** had been working as a **Junior Programmer** in this company from **1<sup>st</sup> January 2008 to 31<sup>st</sup> July 2009.**

During the period we have found him sincere to the assigned duties and responsibilities.

For ipsr solutions ltd

Dr. Mendus Jacob  
MD & CEO



**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that **Mr. Justin Joseph** has worked with **ipsr solutions ltd** from **01/01/2008 to 31/07/2009** as a **Jr. Programmer in Software Division**. He has worked **48 hrs per week in day shifts**, and his **monthly salary is 12,000.00/-**

As a Jr. Programmer his major duties and responsibilities are attached along with this.

1. Create user interfaces, framework components, database queries and back-end scripts to support full-featured and styled web applications.
2. Add functionality to existing applications, frameworks, queries and scripts.
3. Investigate and repair problems in existing code, potentially performing any necessary refactoring.
4. Performs development including PHP, HTML, CSS, JavaScript, AJAX, jQuery.
5. Open Source Products customization and administration. (Joomla, Magento, WordPress, Zencart, Opencart etc.)
6. PHP/ MySQL Development & Support for diverse Web based applications using MVC (Cake Php, Codeigniter etc.).
7. Develop and maintain code for various PHP applications and resolve any defects in systems.
8. Monitor all phases of projects and assist in developing specifications and architecture design for application systems
9. Experience working with third-party APIs.
10. Manage and integrate Payment Gateways on web applications (PayPal).
11. Provide support and administration for Hosting packages

I have no hesitation in recommending his for any position for which he was qualified.

We wish him well in his future endeavors.

Place: Kottayam  
Date: 11/07/2017

For ipsr solutions ltd

Manager - HR

P: +91 9526074343

Email: hr@ipsrsolutions.com

